

APPROVED: Governance Committee Meeting Minutes

June 14, 2024

10:30- 11:00 AM

Via Zoom Link <https://bostonprep-org.zoom.us/j/7171526696>

Approved

Trustees Present: Kim Borchert, Sarah James, Josh Johnson

School Staff / Members: Lily Jewell, Meekerley Sanon, Lauren Bardsley

Open Meeting Protocol

- The meeting was called to order by Sarah James, committee chair at 10:30am.

MOTION to approve the May 3rd, 2024 Meeting Minutes

- Motion to approve and seconded
- All in favor – motion passed unanimously

Agenda:

- [Board Meeting Planning:](#)
 - Kim, Meekerley, and Sarah met about the board agenda: want to take into account things that did not get finalized in the last June Board meeting
 - We want to make sure the committees report out about what they have done this year and where they are currently, where are we holistically?
 - We will wait to do data review, because all finals and iReady data is not finalized yet and processed
 - Look Ahead: update on strategic planning, and data goals for next year, and update on the 5 year plan that they are working on with the Barr Foundation
 - Housekeeping: Vote on new Trustees and give trustees time to fill out the board survey
 - Overview of ED evaluation and ED update
 - First Board Meeting: we will go over data overview and a draft of the strategic plan
 - Lauren is going to work with the school based committee leads to come up with slides, and the chairs will be there to add on context– summary of all the committee meeting notes from across the year
 - Plan for departing trustees: send off, gift giving moment, slides to celebrate them, 2024 sweatshirts
 - Voting Process: vote the in individually
 - Executive Session— ED Evaluation: Meekerley give her perspective on the process, open up to the Board, talk about the things we are celebrating

- Sending Materials: Send materials Monday, and Sarah will send the ED evaluation (Make sure to note in original email)
 - Executive Session, Lauren should make sure to excuse themselves from the HR discussions, new members will get voted on before and will be able to stay for the executive session
- Executive Director Evaluation

Meeting Adjourned at

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List of Materials:

[24-0503_Governance Minutes](#)

[Board Meeting Planning:](#)